



February 2024

Dear Crafter,

Believe it or not, we are already hard at work to ensure that the 15th Annual Carlisle Christmas Craft Show, scheduled for **November 2, 2024** at Carlisle High School, will be another sensation. To those returning crafters who have been a part of the endeavor over the years – thank you! We will continue to keep key aspects that make our show a success, such as:

- Keeping the Friday night set up time from 5.-9 p.m. for all vendors (**November 1, 2024**)
- Keeping the full school layout map in the program with all vendor's names/spaces listed
- Providing the Culinary Department's Cafe advance ordering, to include keeping the breakfast time on Saturday just for vendors starting at 7 a.m.

For us to ensure your participation and to maximize your chances of receiving your first choice of spaces, please return the application materials **as soon as possible**. Please note that in the past we have sold out all our spaces and have a long waiting list, therefore we urge you to submit your application materials as early as possible to avoid disappointing you and your customers. **We will assign spaces and mail notification of acceptance as we receive the applications (returning vendors placed first up through APRIL 1, 2024 and then new vendors after that up to September 1, 2024).**

- **We are requesting this year that all returning vendors mail their applications to us by April 1st, to advance plan for new vendors. After April 1st all spaces will open to all, and we cannot guarantee your same location from prior years.**

The sooner we have your application, the better! **PLEASE NOTE – Due to changes in laws and regulations, each vendor MUST sign off on the two release statements on page #2 of the application. Without a signature on these two items, we CANNOT accept the application.** And please know we are happy to try and accommodate a change of space if you are a returning vendor, **but we cannot guarantee a move**. It is dependent upon other vendors not returning which opens a space.

The Carlisle High School Model UN team takes great pride in offering the annual Christmas Craft Show, which emphasizes unique handcrafted items. Because these special items are the emphasis of our show, ***we reserve the right to refuse vendor assignments to anyone offering commercially made or franchised items.*** More information on the show will be available in the application brochure.

We are anticipating another wonderful show for our 15th year! Of course, if you have any questions, please do not hesitate to contact us by e-mail or phone (wagnerk@carliseschools.org or 717-240-6800 x26132).

Thank you for your participation,
Kevin A. Wagner
Model UN Advisor & Show Organizer

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